



1651 Alhambra Boulevard
Sacramento, CA 95816

Providing information technology services to
California Health and Human Services Agency Departments

JOB OPPORTUNITY



Gray Davis,
Governor

CLASSIFICATION: Student Assistant

POSITION LOCATION: Health & Human Services Agency Data Center (HHSDC)
Technology Development & Integration Division (TDID)
1651 Alhambra Boulevard
Sacramento, CA 95758

SALARY: \$7.86 - \$10.46/hour

FREE PARKING

Duties/Responsibilities:

In a learning capacity the Student Assistant will assist in providing Information Technology (IT) analytical support for the TDID Division. The Student Assistant will provide assistance in the technical research, analysis and development of documentation for various IT projects, with the planning, designing, developing, implementing and supporting of the IT systems, and provide technical and analytical support to the Data Center technical staff.

Desirable Qualifications:

- Knowledge of desktop and network operating systems such as Windows
- Knowledge of Microsoft Office programs
- Knowledge of various analytical methods
- Ability to accurately gather and organize data



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Who May Apply:

Position is open to students who are currently enrolled in a minimum of six (6) semester units with at least a 2.0 G.P.A. in any accredited college or university of good standing. Proof of enrollment and official transcripts of all prior college coursework must be provided prior to employment.

Current HHSDC students are eligible to apply.

HOW TO APPLY:

If you are not currently working for the State of California as a student, please submit an application to the Foundation located at:

CSUS
Human Resources
6000 J Street, Room 300, 3rd Floor (Bookstore Building)
Sacramento, CA 95819

Inquiries may be directed to Unrika Simon-McCaulley at (916) 739-7646. You may access a CSUS application on their web-site: www.foundation.csus.edu. Please visit our web site at <http://www.hhsdc.ca.gov>. Please do not send resume or application via e-mail or fax.

If you are currently employed by the State of California as a Student Assistant, please submit a signed state application (STD 678) and resume to the:

HHSDC
Human Resources Branch
Attention: Jeanne McGregor
1651 Alhambra Boulevard
Human Resources Branch
Sacramento, CA 95816

Please do not send application or resume via e-mail.

Applicants must indicate CSUS job reference # 0103SES029.

Final Filing Date: February 7, 2003

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.